



CABLE TELEVISION ADVISORY COUNCIL OF
SOUTHEASTERN CONNECTICUT
SPECIAL MEETING MINUTES

November 14, 2013, Regular Meeting, 5:30 p.m.
Groton Public Library, 52 Newtown Road, Route 117,
Groton, CT 06340

IN ATTENDANCE: Bruce Edwards, Jim Kelley, Bill Hakkinen, Jim Loughlin, Steve Garmon

ABSENT: Leon Palmieri, Sharon Codeanne, Alexa Shelton

COMCAST REPRESENTATIVES: Frank Facchini

THAMES VALLEY COMMUNICATION REPRESENTATIVE:

Recognition of members of the public for public comments – None

I. Reports

A. Secretary's Report: Palmieri was absent; report is deferred until the next meeting.

B. Treasurer's Report:

This statement reflects the activity on Council's checking account during September - October 2013.

<i>Beginning balance 9/12/13</i>	\$12,675.41
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CREDITS

Combined interest earned 9/25 & 10/24/13:	\$0.24
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EXPENSES

Jim Loughlin ck#792 (9/13/13)	\$54.66
Bruce Edwards ck#793 (9/13/13)	\$30.00
Cindy Vierra ck#794 (9/26/13)	\$50.00
Val Koschmieder ck#791 (9/13/13)	\$100.00

<i>Current checking account balance</i>	\$12,440.99
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C. Comcast Progress Report – Edwards read and handed out the report communicated via email, as Codeanne was absent. Community relation and marketing items were listed. Facchini handed out the community access update.

D. TVC Progress Report – Edwards read the email that Shelton sent. TVC is continuing to grow and customers have been very receptive and pleased with the VOD upgrades.

II. Old Business

A. Status of the third party public access – SECTV has been named the Public Access Provider by PURA. The Town of Groton will continue providing programming for channels 2 & 19 while SECTV will air on channel 12, with an additional 4th channel for PEG access in the near future to be administered by SECTV. SECTV's office will transition to the Groton Shoppers Plaza. Exact start date of SECTV's taking over is unknown at this time.

B. Grant Award Reports – Groton (Greeley) reported that equipment has been purchased and is now in use. No other reports were available.

C. Increase/Review CTACSC Membership

Edwards sent out letters to surrounding towns asking for participation. Ledyard is the only town that has full representation currently. Kelley suggested that agendas be sent out in hard copy to area clerks and the

board, as emails are easily overlooked. Edwards believes that participation solicitation would be more effective if delivered in person.

D. Possible production of CTACSC Public Access Information Program

A CD was handed out from Greeley of the previous CTACSC show that was produced on 3/4/04. Hakkinen will chair the new production project and will work on writing a script.

E. Education of CTACSC Members

Studios tours that were being planned did not take place but will be rescheduled. Facchini stated the board could tour their current facility and then tour the new one when it is functioning. Edwards and Loughlin stated they will participate in a tour.

III. New Business

A. Recent political controversy regarding “Suzette Show” and the role of CTACSC

Edwards clarified that his request was not intended to order any specific actions be taken but was meant to gather regulation information to provide a proper explanation to the complaint at hand. It is the board’s wishes to be as informed as possible.

Loughlin brought up the lack of Guide information on the public access channel. Facchini stated that this information is prone to last minute changes, which he is not responsible for, but he will make sure Loughlin gets an email of this information and hopes to have it posted to their new website very soon.

B. Options regarding bank service for CTACSC

Issue that happened recently were that Loughlin could not cash a board issued check at Citizen’s bank without a \$7 fee as he does not have a personal bank account there. This prompted the board to consider other banking options, such as Chelsea Groton Bank. Garmon spoke to the branch manager at Citizens who suggested making out the check to ‘petty cash’ instead of the individuals name to avoid any check cashing fees.

Loughlin made a motion to change the bank that the board uses. No one seconded it, so the motion was dropped. It was the consensus to try the branch manager’s suggestion for a while and see how that works before making any decisions on moving bank accounts.

IV. Survey of councilors

No communications: Garmon, Loughlin & Hakkinen.

Kelley reminded Edwards that the cable providers should bring their stipends to the next meeting in Jan.

Edwards has a letter from town clerk in Groton asking to alert her of the CTACSC meeting schedule for 2014 year prior to the end of this month. Edwards will answer this to the clerk, schedule will stay the same as in previous years.

V. Adjournment – Meeting adjourned at 6:30 p.m. January 9, 2014 is the next meeting.

Respectfully Submitted,

