



**CABLE TELEVISION ADVISORY COUNCIL OF
SOUTHEASTERN CONNECTICUT
MEETING MINUTES**

May 09, 2013, Regular Meeting, 5:30 p.m.
Groton Public Library, 52 Newtown Road, Route 117,
Groton, CT 06340

IN ATTENDANCE: Jim Kelley, Bill Hakkinen, Steve Garmon, Bruce Edwards, Leon Palmieri

ABSENT: Jim Loughlin

COMCAST REPRESENTATIVES: Sharon Codeanne, Frank Facchini

THAMES VALLEY COMMUNICATION REPRESENTATIVE: Alexa Shelton

Recognition of members of the public for public comments – None

I. Reports

A. Secretary's Report: Acceptance of 3/14/13 Meeting Minutes. Hakkinen made motion to accept, Edwards seconded. Passed unanimously.

B. Treasurer's Report:

This statement reflects the activity on Council's checking account during March-April 2013.

<i>Beginning balance 3/25/13</i>	\$43,436.82
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CREDITS

Combined interest earned 4/23/13:	\$0.35
Deposit (4/08/13)	\$2500.00

EXPENSES

Jim Loughlin ck#776 (3/14/13)	\$50.68
Val Koschmieder ck#775 (3/14/13)	\$100.00
Cindy Vierra ck#777 (3/28/13)	\$99.00

<i>Current checking account balance</i>	\$45,687.81
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C. Comcast Progress Report – Sharon Codeanne reported on several Community Relation items such as Comcast Cares Day and various awards/scholarships granted. Marketing items included price adjustments and channel changes.

Frank Facchini gave a Community Access Update which included 18 programs produced and/or in production at the studio or in the community. Frank also mentioned that they had a MAC Book Pro donated which enhanced their editing capabilities.

D. TVC Progress Report: Alexa Shelton reported on the continued transition of the new TVC along with some of their community partnerships.

II. Old Business

A. Status of the third party public access: Update by SECT and Groton on their dockets to assume PEG responsibility for the Groton franchise area.

4/25/13 meeting at PURA discussed the ongoing memorandum of understanding. Target is by June 1 to have MOU completed and ready to file. PURA will decide when to meet next.

B. Grant Request Review and Awards

Kelley announced that the Council has received 4 requests, one each from; Groton, Ledyard, Stonington, & Voluntown.

Shawn Greeley introduced Groton's grant request and handed out a copy of their written request. The request is for added equipment.

Kelley made the motion to approve the grant request for \$7,000. Hakkinen seconded the motion. Passed unanimously.

Bruce Edwards introduced the Town of Ledyard's grant request. Their request encompasses improved editing capability, adobe software, laptop, case, dvd player and audio improvement in council chambers. Also included was storage cabinets and a cord concealer for added safety. The request was for \$7,145.49. Hakkinen made the motion to approve the grant request for \$7,145.49, Palmieri seconded. Edwards abstained. Passed unanimously.

Victoria Margaret, the Stonington Free Librarian introduced Stonington's grant request. She thanked Helen Rush & Bruce Edwards for helping her through the grant process. The request is for both recording and sound equipment along with editing software. They will offer the use of their equipment to surrounding community programs. Request is for \$7,000. Ed Haberek and Bruce Edwards commented on their support of this request.

Kelley made the motion to approve the grant request for \$7,000, seconded by Garmon. Passed unanimously.

Bruce Edwards introduced Voluntown's grant request as no one from the town was present. The request is for equipment, cameras, supporting items, and a Go-Pro outdoor version camera. Edwards commented that it was a concise, well thought out list. Voluntown requested \$5,024.

Edwards made the motion to approve the grant request for \$5024, seconded by Hakkinen. Passed unanimously.

III. New Business

A. Election of Officers

Kelley thanked everyone for allowing him to serve as chairman for the past several years. Hakkinen presented the following slate, stating that all have agreed to serve.

Bruce Edwards - Chair

Jim Loughlin - Vice Chair

Steve Garmon - Treasurer

Leon Palmieri - Secretary

The slate of candidates were accepted and voted on. Passed unanimously.

IV. Survey of councilors

Edwards, Hakkinen, Palmieri: No comments but thanked Kelley for his dedicated service to the board.

Garmon: Commented that he is past some health issues over the last few weeks.

Kelley: None

V. Adjournment – Meeting adjourned at 6:05 p.m. September 12, 2013 is the next meeting.

Respectfully Submitted,



Bill Hakkinen
Acting Secretary